

HUMBOLDT PROPERTY MANAGEMENT

954 H STREET

ARCATA, CA 95521

(707) 825 - 1515 • FAX (707) 825-1558

OFFICE HOURS 10:00 A.M. TO 5:00 P.M.

www.HumboldtRentals.com

DEAR RESIDENT,

WELCOME TO HUMBOLDT PROPERTY MANAGEMENT. THANK YOU FOR RENTING ONE OF OUR PROPERTIES.

PLEASE MAKE YOUR RENT PAYMENTS VIA CHECK, MONEY ORDER OR CASHIER'S CHECK. YOU MAY MAIL PAYMENTS, MAKE PAYMENTS IN PERSON, OR DROP OFF AFTER HOURS THROUGH THE MAIL SLOT. FOR YOUR OWN PROTECTION, DO NOT LEAVE CASH IN MAIL SLOT.

IN CASE OF AFTER HOURS DISTURBANCES, NOISE, OR DOMESTIC DISPUTES FROM ANY OF YOUR NEIGHBORS, PLEASE TRY TO COMMUNICATE AND RESOLVE THE ISSUE WITH YOUR NEIGHBOR, OR CALL THE POLICE/SHERIFF'S DEPARTMENT. THEY WILL THEN DOCUMENT THE INCIDENT AND TAKE APPROPRIATE ACTION. PLEASE THEN CONTACT US THE FOLLOWING BUSINESS DAY TO REPORT THE INCIDENT FOR OUR FILES. BE SURE TO DOCUMENT DATES AND TIMES OF THE INCIDENT IN THE EVENT WE NEED TO ORDER A POLICE REPORT.

IF YOU HAVE AN EMERGENCY REPAIR AFTER REGULAR BUSINESS HOURS, SIMPLY CALL THE 24 HOUR MAINTENANCE HOTLINE (707) 825-1540 AND LEAVE A MESSAGE ON THE VOICE MAIL. THIS WILL ALERT THE PROPERTY MANAGER VIA PAGER AND SOMEONE WILL GET BACK TO YOU. PLEASE BE SURE TO LEAVE YOUR TELEPHONE NUMBER AND ADDRESS.

IF YOU HAVE AN UNSAFE CONDITION WITH YOUR GAS & ELECTRIC SERVICE, SMELL GAS, OR A PILOT WON'T LIGHT, CALL PG&E DIRECT AT 1-800-743-5000. THEY WILL COME OUT AT NO CHARGE. PLEASE NOTIFY US OF THE SITUATION IF PG&E IS UNABLE TO MAKE REPAIR.

GAS & ELECTRIC

PACIFIC GAS AND ELECTRIC - 800-743-5000

IF YOU HAVE NO HOT WATER OR HEAT WHEN SETTING UP YOUR SERVICE PLEASE MAKE AN APPOINTMENT WITH PG&E TO LIGHT YOUR PILOTS, WATER HEATERS, OR HEATER. IF YOU SMELL GAS AT ANY TIME DAY OR NIGHT, CALL PG&E FIRST TO INSPECT YOUR HEATER, WATER HEATER, OR STOVE. THEY WILL ALSO CLEAN YOUR HEATER ONCE A YEAR AT NO COST.

WATER & SEWER

CITY OF EUREKA WATER DEPT. - (707) 441-4267

CITY OF ARCATA WATER DEPT. - (707) 822-5951

MCKINLEYVILLE COMMUNITY SERVICE - (707) 839-3251

CITY OF FORTUNA WATER - (707) 725-7600

CITY OF RIO DELL WATER - (707) 764-3532

BLUE LAKE WATER - (800) 275-8777

MANILA COMMUNITY SERVICE - (707) 444-3803

HUMBOLDT BAY MUNICIPAL - (707) 443-5018 (Fairhaven & Samoa)

LOLETA COMMUNITY SERVICES (707) 733-1717

FORTUNA (707) 725-9306

HUMBOLDT COMMUNITY SERVICES - (707) 443-4559 (OUTSIDE EUREKA CITY LIMITS)

POST OFFICE

EUREKA 337 W. CLARK STREET - (707) 442-1768

ARCATA 799 H STREET - (707) 822-3770

MCKINLEYVILLE 1561 CITY CENTER ROAD - (707) 822-3370

GARBAGE/WASTE DISPOSAL

RECOLOGY EUREKA - (707) 442-5711

ARCATA GARBAGE - (707) 822-0304

EEL RIVER DISPOSAL - FORTUNA AREA - (707) 725-5156

HUMBOLDT SANITATION, MCKINLEYVILLE - (707) 839-3285

ARCATA COMMUNITY RECYCLING CENTER - (707) 822-4321

INTEGRATED WASTE MANAGEMENT - (707) 268-2225

EUREKA COMMUNITY RECYCLING - (707) 268-8680

TRANSFER STATION EUREKA - (707) 268-8020

INTERNET, TELEPHONE, CABLE

AT&T - (800) 310-2355

SUDDENLINK - (877) 443-3127 LOCAL REP CARLOS CORADINES (707) 499-5056